

**Lake Land College
Board of Trustees
District No. 517**



Regular Board Meeting No. 629
Board & Administration Center, Room 011, Mattoon, IL
May 13, 2019

Minutes

Call to Order.

Chair Reynolds called the May 13, 2019, regular meeting of the Lake Land College Board of Trustees to order at 6:00 p.m. in the Board & Administration Center, room 011, Mattoon.

Roll Call.

Trustees Physically Present: Mr. Gary Cadwell, Secretary; Mr. Kevin L. Curtis; Ms. Ann Deters; Ms. Doris Reynolds, Chair; Mr. David Storm; Mr. Mike Sullivan, Vice-Chair; and Ms. Shelbie Kile, Student Trustee.

Trustees Absent: Ms. Denise Walk.

Others Present: Dr. Jonathan Bullock, President; Mr. Jon Althaus, Vice President for Academic Services; Ms. Beth Gerl, Vice President for Student Services; Mr. Bryan Gleckler, Vice President for Business Services; Ms. Jean Anne Grunloh, Senior Executive to the President; Dr. Jim Hull, Vice President for Workforce Solutions and Community Education; and members of the staff, community and media.

Approval of Consent Items.

Trustee Storm moved and Trustee Sullivan seconded to approve the following consent items:

1. Approval of Minutes of April 8, 2019, Regular Meeting.
2. Approval of Minutes of April 8, 2019, Closed Session.
3. Approval of Minutes of April 29, 2019, Special Meeting.
4. Approval of Agenda of May 13, 2019, Board of Trustees Meeting.
5. Bills for Payment and Travel Expenses.

This information was presented by College administration for approval with full assurance by management they were prepared in good faith to follow all applicable laws and Board policy. Summary and bills include:

Education Fund	\$	245,466.82
Building Fund	\$	123,803.18
Site & Construction Fund	\$	143,715.64
Bond & Interest Fund	\$	-
Auxiliary Services Fund	\$	22,754.31
Restricted Purposes Fund	\$	413,872.58
Working Cash Fund	\$	-
Audit Fund	\$	-
Liability Insurance Fund	\$	51,817.77
Student Accts Receivables	\$	96,838.28
Total	\$	1,098,268.58

For details of bills refer to:

http://www.lakeland.cc.il.us/col/board_minutes/download.cfm

6. Destruction of Tape Recording of November 13, 2017, Closed Session.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Deters, Reynolds, Storm, and Sullivan. No: None.

Absent: Trustee Walk. Student Advisory Vote: Kile voted yes.

Motion carried.

Hearing of Citizens, Faculty, and Staff.

There were no public comments.

Committee Reports.

ICCTA/Legislative.

Trustee Sullivan said a final selection will be made in the near future to hire a new ICCTA Executive Director with the upcoming retirement of Mr. Mike Monaghan.

Resource & Development.

Trustee Reynolds, Committee Chair, said the Committee had not met since the last regular Board meeting and she had no report at this time. She said pertinent Resource and Development Committee items will be discussed later in the agenda.

Finance.

Trustee Deters, Committee Chair, said the Committee had not met since the last regular Board meeting and she had no report at this time. She said pertinent Finance Committee items will be discussed later in the agenda.

Buildings & Site.

Chair Reynolds said the Committee had not met since the last regular Board meeting and she had no report at this time.

Foundation Report.

Trustee Reynolds provided a brief update for upcoming Foundation events and displayed a short video recently produced by the Foundation which highlights the decision by Neil and Carla Dettling to establish a scholarship in memory of their daughter Rachel Dettling, a graduate of Lake Land's Cosmetology program.

Student Report.

Student Trustee Kile highlighted recent events hosted by the Student Ambassadors and Student Government Association (SGA). She also noted upcoming dates for the summer semester.

President's Report.

Dr. Bullock said:

- Commencement on Friday, May 10th was a success. Thank you to the many staff who helped to make the day truly special for our graduating students.
- A total of \$3,730,440 has been received for FY 2019 for services provided to the Illinois Department of Corrections contract through January 2019. A total of \$2,048,017 has been billed and remains outstanding for February through April services.
- For Fiscal Year 2019, a total of \$278,613 has been received for services provided through January from the Illinois Department of Juvenile Justice contract. A total of \$109,733 remains outstanding for February through April services billings.
- We have received ten payments thus far totaling \$5,201,225 for Fiscal Year 2019 credit hour reimbursement. A total of \$801,344 remains outstanding for the year.
- For Fiscal Year 2019 equalization, we have received ten payments thus far totaling \$4,928,850. A total of \$985,765 remains outstanding for the year.

Business Items.

Non-action Items.

Annual Farm Report.

Mr. Mark Niemerg, Agronomy Instructor/Farm Manager, presented highlights of the 2018 Farm Report.

Appointment of Board Committees.

Chair Reynolds named Trustees to the following committees and liaison appointments effective May 14, 2019:

Finance Committee: Dave Storm as Chair, Doris Reynolds as ex-officio, and members Gary Cadwell and Mike Sullivan.

Resource and Development Committee: Mike Sullivan as Chair, Doris Reynolds as ex-officio, and members Dave Storm, Denise Walk and Student Trustee Shelbie Kile.

Buildings and Site Committee: Gary Cadwell as Chair, Doris Reynolds as ex-officio, and members Kevin Curtis and Ann Deters.

Legislative Liaison to ICCTA: Mike Sullivan as Representative and Kevin Curtis as Alternate.

Lake Land College Foundation Liaison: Doris Reynolds.

Alumni Association Liaison: Mike Sullivan.

Navigator News Award.

Ms. Beth Gerl, Vice President for Student Services, recognized several student members of the *Navigator News* staff who won awards at the annual Spring Conference of the Illinois Community College Journalism Association.

Calendar of Events.

Trustees received a calendar of upcoming events.

Correspondence.

There were no items of correspondence.

Action Items.

Approval of FY 2020 College-Wide Committees.

Trustees heard a recommendation from Dr. Bullock to approve the list of proposed FY 2020 College-Wide Standing Committees. He said the list was being presented per Board Policy 02.09 and after a thorough review of each committee's accomplishments from the prior year.

Trustee Deters moved and Trustee Storm seconded to approve the list of FY 2020 College-Wide Standing Committees as presented.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Deters, Reynolds, Storm, and Sullivan. No: None.

Absent: Trustee Walk. Student Advisory Vote: Kile voted yes.

Motion carried.

Approval of FY 2020 Part-Time Rates and Stipends.

Trustees reviewed a recommendation from Ms. Dustha Wahls, Director of Human Resources, regarding FY 2020 part-time rates and stipends. Trustees reviewed details of the proposed rates that included an increase of adjunct faculty wages by \$25.00 per credit hour by the number of semesters taught effective the 2019 fall semester. Mr. Bryan Glecker, Vice President for Business Services, also highlighted some of the proposed rate increases. Mr. Gleckler said that due to the minimum wage increase that will go into effect January 1, 2020, the proposed part-time rates will be in effect July 1, 2019 through December 31, 2019, and thus not the entire fiscal year. He said the administration plans to update the part-time rates later this year and bring a recommendation back to the Board for consideration of new part-time rates effective January 1, 2020, thus aligning with state law requirements for minimum wage. He also clarified that all proposed rate increases will be reflected in the FY 2020 Budget which will be presented to the Board in June.

Trustee Sullivan moved and Trustee Curtis seconded to approve as presented the stipends for FY 2020 and part-time rates for the period July 1, 2019 through December 31, 2019.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Deters, Reynolds, Storm, and Sullivan. No: None.

Absent: Trustee Walk. Student Advisory Vote: Kile voted yes.

Motion carried.

Acceptance of Reporting of March 2019 Financial Statements.

Trustees reviewed the March 2019 Financial Statements and a memorandum from Mr. Gleckler highlighting variances for the statements. This information included a breakdown of the year-to-date spending by category and specific detail on salary and benefit spending, financial details for Funds 1 and 2 (General Fund) as well as the College's other funds (Funds 3, 4, 5, 6, 11 and 12). Trustees heard a brief overview from Mr. Gleckler regarding variances in the revenue and expenditures to date in FY 2019.

Trustee Deters moved and Trustee Sullivan seconded to approve the March 2019 Financial Statements as presented.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Deters, Reynolds, Storm, and Sullivan. No: None.

Absent: Trustee Walk. Student Advisory Vote: Kile voted yes.

Motion carried.

Approval of Proposed Revisions to Board Policy 07.01 – Admission of Students.

Trustees reviewed a recommendation from Ms. Gerl to approve proposed revisions to the above-referenced Policy. Trustees reviewed details of the proposed Policy language.

Dr. Bullock said the administration presented proposed revisions as first reading during the April 2019 regular Board meeting and the administration had received no additional comments or requested changes since that time.

Trustee Storm moved and Trustee Curtis seconded to approve as presented revisions to Board Policy 07.01 – *Admission of Students*.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Deters, Reynolds, Storm, and Sullivan. No: None.

Absent: Trustee Walk. Student Advisory Vote: Kile voted yes.

Motion carried.

Approval of Fall 2019 Tuition Waivers – Early Enrollment Incentive Campaign.

Trustees reviewed a recommendation from Ms. Gerl to approve a full, in-district tuition waiver for 10 students who were eligible to participate in a College-wide enrollment campaign for the Fall 2019 semester and whose names were drawn as winners of this campaign. Ms. Gerl said purposes of the contest were to facilitate timely student enrollment for Fall 2019 and encourage all currently enrolled students to complete the Fall 2019 registration by Friday, May 10th. Trustees learned this incentive award was limited to Lake Land College students who were currently registered for Spring 2019 classes and were registered for Fall 2019 classes by May 10th.

Trustee Deters moved and Trustee Sullivan seconded to approve as presented a full, in-district tuition waiver for ten students whose names were drawn as winners of the early enrollment incentive campaign for the Fall 2019 semester.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Deters, Reynolds, Storm, and Sullivan. No: None.

Absent: Trustee Walk. Student Advisory Vote: Kile voted yes.
Motion carried.

Approval of Gift-in-Kind Donation of Equipment for Technology Division.

Trustees reviewed a recommendation from Ms. Jackie Joines, Executive Director for College Advancement, requesting the Board accept a gift-in-kind donation from the Foundation of equipment valued at approximately \$37,091.47. Dr. Bullock said the donation includes four new Rheem furnaces, five new residential central air units and one mini-split sv for educational purposes in the Technology Division and hopefully in the future also for the Effingham Regional Career Academy.

Trustee Sullivan moved and Trustee Storm seconded to accept from the Lake Land College Foundation a gift-in-kind donation of equipment, valued at approximately \$37,091.47, including four new Rheem furnaces, five new residential central air units and one mini-split sv for educational purposes in the Technology Division. Chair Reynolds expressed gratitude to Connor Company of Mattoon who generously donated this gift to the Foundation.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Deters, Reynolds, Storm, and Sullivan. No: None.

Absent: Trustee Walk. Student Advisory Vote: Kile voted yes.

Motion carried.

Approval of Bid for *Lake Land College Magazine*.

Trustees reviewed a recommendation from Ms. Kelly Allee, Director of Marketing and Public Relations, for the Board to approve the bid from Specialty Print Communications of Niles, Illinois, in the amount of \$52,713 for the printing and mailing of the *Lake Land College Magazine* for FY 2020. Specialty Print Communications submitted the lowest of four bids received. Ms. Gerl said the administration received positive feedback from past customers and the samples the company submitted in the bid process were of excellent quality.

Trustee Storm moved and Trustee Deters seconded to approve as presented the bid from Specialty Print Communications of Niles, Illinois, in the amount of \$52,713 for the printing and mailing of the new *Lake Land College Magazine* for FY 2020 (summer, fall, and spring editions), project number 2019-005.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Deters, Reynolds, Storm, and Sullivan. No: None.

Absent: Trustee Walk. Student Advisory Vote: Kile voted yes.

Motion carried.

Approval of Bid for Parking Lot Improvements.

Trustees reviewed a recommendation from Mr. Gleckler for the approval of the bid from Howell Paving of Mattoon, in the amount of \$221,101.02, for new parking lot islands, to replace the islands in parking lots A and F and the alignment adjustment of Podesta Drive. Mr. Gleckler said Howell Paving submitted the lowest of three bids received. Mr. Gleckler said that although all three bids came in higher than the consultant's original estimate for this project, the administration will utilize funds from the FY 2019 budget that were not fully expended to help fund this safety enhancement project.

Trustee Sullivan moved and Trustee Deters seconded to approve as presented the bid from Howell Paving of Mattoon, in the amount of \$221,101.02 for new parking lot islands and parking lot improvements, project number 2019-008.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Deters, Reynolds, Storm, and Sullivan. No: None.

Absent: Trustee Walk. Student Advisory Vote: Kile voted yes.

Motion carried.

Approval of Six-Month Marketing Services Agreement.

Trustees reviewed a recommendation from Ms. Allee for the Board to approve a six-month agreement with Hyfn Local/WTWO/WCIA for digital marketing services from July 1, 2019, through December 31, 2019. Trustees learned the College received bids from eight companies in response to our Request for Proposals (RFP) for Comprehensive Digital Marketing Services for Fiscal Year 2020. Ms. Gerl said the Marketing and Public Relations department then narrowed the selection to three companies for a thorough analysis and price comparison. Ms. Gerl said Hyfn's proposal will help the College identify a single firm to partner with for digital marketing strategy development; create efficiencies by reducing the number of current vendors from five to one; maximize our digital media investment across platforms; and have the flexibility to shift investments among platforms based on campaign performance. Trustees reviewed details of the bid sheet, price comparisons document, and the proposed agreement.

Ms. Allee clarified that services will be billed to the College by Hyfn Local/WTWO/WCIA on a monthly basis based on services used and as outlined in this company's response to the RFP. Trustee Deters expressed concern that the agreement and Hyfn's response to the RFP did not provide sufficient parameters for overall cost. Trustee Deters also questioned the pricing for Tier 2 digital marketing services related to Amazon targeting ads. Ms. Allee said the Marketing and Public Relations department will not be selecting the Amazon targeting ads service option. Trustee Storm suggested the College consider approving the agreement but also identify a maximum cost for the six-month period. Mr. Gleckler recommended \$50,000 as the maximum expenditure amount with Hyfn for the proposed agreement.

Trustee Deters moved and Trustee Cadwell seconded to approve as presented an agreement between Lake Land College and Hyfn Local/WTWO/WCIA for digital marketing services from July 1, 2019, through December 31, 2019, at an amount not to exceed \$50,000 in which selected services will be billed to the College on a monthly basis as outlined in Hyfn's

response to the College's Request for Proposals (RFP) for comprehensive digital marketing services.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Deters, Reynolds, Storm, and Sullivan. No: None.

Absent: Trustee Walk. Student Advisory Vote: Kile voted yes.

Motion carried.

Closed Session.

7:00 p.m. – Trustee Cadwell moved and Trustee Storm seconded to convene to closed session, pursuant to Chapter 5 of the Illinois Compiled Statutes Section 120/2(c)(1) [Illinois General Assembly 2017 et. Seq.], to discuss the appointment and employment of specific employees.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Deters, Reynolds, Storm, and Sullivan. No: None.

Absent: Trustee Walk. Student Advisory Vote: Kile voted yes.

Motion carried.

Return to Open Session – Roll Call.

7:11 p.m.

Trustees Physically Present: Mr. Gary Cadwell, Secretary; Mr. Kevin Curtis; Ms. Ann Deters; Ms. Doris Reynolds, Chair; Mr. Dave Storm; Mr. Mike Sullivan, Vice-Chair; and Ms. Shelbie Kile, Student Trustee.

Trustees Absent: Ms. Denise Walk.

Appointment of Director of Data Analytics as Discussed in Closed Session.

Following discussion on the topic in closed session, Trustee Cadwell moved and Trustee Sullivan seconded to approve the appointment of Ms. Lisa Cole to the position of Director of Data Analytics effective June 3, 2019.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Deters, Reynolds, Storm, and Sullivan. No: None.

Absent: Trustee Walk. Student Advisory Vote: Kile voted yes.

Motion carried.

Approval of Human Resources Report as Discussed in Closed Session.

Following discussion on this topic in closed session, Trustee Storm motioned and Trustee Curtis seconded to approve the following Human Resources Report:

The following employees are recommended for leave

Hardiek, Karla	FMLA (intermittent and full blocks of time)	4/03/2019-4/03/2020
Manion, Kimberly	FMLA (intermittent and full blocks of time)	5/06/2019-6/17/2019
Mayer, Pam	FMLA (intermittent and full blocks of time)	3/27/2019-9/14/2019
Tolley, Rusty	FMLA (intermittent)	3/27/2019-6/30/2019

Additional Appointments

The following employees are recommended for additional appointments

	Position	Effective Date
Part-time		
Bornotreger, Cody	Admissions and Records Student Assistant Primary Position is Perkins Student Worker - Business	05/01/2019
Clodfelter, Alan	Tutor-Disability Services - Bachelor Primary Position is Adj Faculty Technology	04/29/2019
Clodfelter, Alan	Tutor - Bachelor's Community Education Primary Position is Adj Faculty Technology	04/29/2019
Clodfelter, Alan	Tutor - Bachelor's Degree - Learning Asst Primary Position is Adj Faculty Technology	04/29/2019
Earnst, Cassie	Adjunct Faculty BNA Substitute Primary Position is Allied Health BNA Cln Instr	03/20/2019
Harvey, Matthew	Admissions and Records Student Assistant Primary Position is Newspaper Ed Student Newspaper	05/01/2019
Hoenes, Casey	Allied Health Adjunct Faculty ADN Sub Primary Position is Assoc Nurse Clin Instr	04/15/2019
Luebbe, Alecia	Tutor-Disability Services - Student Primary Position is Tutor - Student Lrng Asst	03/12/2019
Luebbe, Alecia	Tutor-Student Community Education Primary Position is Tutor - Student Lrng Asst	03/12/2019
Robison, Walter	Technical Training Specialist - CBI Primary Position is Adj Faculty Technology	05/01/2019
Zientara, Richard	Tutor-Associates-Disability Services Primary Position is Tutor - Associate-Lrng Asst	04/01/2019
Zientara, Richard	Tutor - Associate – Lrng Asst Primary Position is Tutor - Associate-Lrng Asst	04/01/2019
Part-time - Grant Funded		
Clodfelter, Alan	Tutor - Bachelor's Carl Perkins Primary Position is Adj Faculty Technology	04/29/2019
Luebbe, Alecia	Tutor-Student Carl Perkins Primary Position is Tutor - Student Lrng Asst	03/12/2019
Zientara, Richard	Tutor - Associate Carl Perkins	04/01/2019

Primary Position is Tutor - Associate-Lrng Asst

End Additional Appointments

The following employees are ending their additional appointment

	Position	Effective Date
Unpaid Volunteer		
Mayer, Bonnie	Talent Search TRIO Tutor	03/11/2018
Smith, Jody	Adjunct Faculty Technology	08/17/2018
Full-time		
Tillman, Joseph	Electrical Engineer	04/15/2019
Tillman, Joseph	Power Plant Technology Instructor	04/15/2019
Part-time		
Hendryx, Trevor	CWS Student Life	02/21/2019
Hunt, Richard	CBI Instructor	03/01/2018

New Hire-Employees

The following employees are recommended for hire

	Position	Effective Date
Unpaid Volunteer		
Headrick, Sierra	Counseling Services Unpaid Intern	05/06/2019
Lee, Brian	Assistant Softball Coach Unpaid Volunteer	03/26/2019
Martens, Alex	Counseling Services Unpaid Intern	04/03/2019
Full-time		
Latch, Amanda	Print Shop Technician	05/14/2019
Szabo, Kyle	Server Administrator	05/14/2019

Full-time Tenure Track

Chambers, David	Criminal Justice Instructor/Coordinator Criminal Justice Programs.	06/03/2019
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Full-time - Grant Funded

Cheek, Zachary	Correctional Horticulture Instructor-Lincoln CC	04/18/2019
Groleau, Amanda	Correctional Horticulture Instructor-Logan CC	04/15/2019
Kaegebein, Stephanie	Correctional Horticulture Instructor-IYC St. Charles	04/22/2019

Part-time

Dickerson, Christine	Assistant Softball Coach	02/01/2019
Galvin, Melissa	CBI Non-credit Instructor	07/08/2019
Gough, Zachary	Groundskeeper	04/08/2019
Herring, Charles	IDOC CPR Instructor	04/08/2019
Hoenes, Casey	Allied Health ADN Clinical Instructor	04/09/2019
Holmes, Jeanette	Adjunct Faculty Business	08/19/2019
Lehman, Justin	IDOC CPR Instructor	03/27/2019

Philpott, Stephanie	Allied Health ADN Clinical Instructor	04/16/2019
Reed, Kaleb	Admissions and Records Student Assistant	05/01/2019
Stokes, William	IDOC CPR Instructor	05/01/2020
Tran, Le Phuong Vy	International Studies Student Assistant	04/21/2019
Unkraut, Claire	CBI Non-credit Instructor	07/08/2019
Wheeler, Caleb	Dual Credit Coordinator	02/08/2019
Zientara, Richard	Tutor - Associate - Learning Asst Ctr	04/01/2019
Zike, Philip	Microcomputer Support Specialist	04/10/2019

Part-time - Grant Funded

Ames, Mallory	Agriculture Education Intern	05/14/2019
Gardner, Zane	Agriculture Education Intern	05/14/2019
Heath, Emma	Agriculture Education Intern	05/14/2019
Isaacs, Angela	Adjunct DOC College Funded Instructor	03/06/2019
Nelson, Hannah	Agriculture Education Intern	05/14/2019
Smith, Dylan	Perkins Student Worker - Humanities	04/01/2019
Smith, Lucille	Agriculture Education Intern	05/14/2019
Tappendorf, Hannah	Agriculture Education Intern	05/14/2019
Travis, Camryn	Agriculture Education Intern	05/14/2019
Warner, Marcie	Adjunct DOC College Funded Instructor	06/03/2019

Transfer/Promotions

The following employees have a change in position

Cole, Lisa	Director of Data Analytics From: Programmer Analyst	06/03/2019
Taylor, Jason	Information Security and Assurance Technician From: Microcomputer Support Specialist	06/03/2019

Terminations/Resignations

The following employees are terminating employment

	Position	Effective Date
Full-time		
Barger, Sharon	Custodian (retiree)	05/31/2019
Jones, Michael	Corr Custodial Instructor-Kewanee CC	05/17/2019
Rauch, Jordan	Ag Instructor/Livestock Judging Coach	05/13/2019
Schnorf, Martin	Corr Career Tech Instructor – Vandalia CC	04/30/2019
Slankard, William	Corr Constr Occ Instructor-Jacksonville CC	04/30/2019
Ward, Tania	TRIO SSS Advising Counselor	05/03/2019
Warfel, Bill	Network Administrator (retiree)	05/20/2019
Waymoth, Janet	Nursing Instructor	05/13/2019
Part-time		
Benning, Warren	Adj Doc College Funded Instr	08/13/2017
Boulu, Bernie	Bookstore Rush Worker	01/13/2019

Bruens, Autumn	Agriculture Education Intern	06/20/2018
Buchenroth, Connie	Library Assistant	04/05/2019
Hadley, Jeffrey	IDOC CPR Instructor	05/01/2018
Haukland, James	IDOC CPR Instructor	03/24/2019
Horsman, Hallie	Agriculture Education Intern	06/20/2018
Hough, Rebecca	Agriculture Education Intern	06/20/2018
Kern, Tennyson	Agriculture Education Intern	06/20/2018
Knackmuhs, Kennedi	Agriculture Education Intern	06/20/2018
Longcor, Elizabeth	Bookstore Rush Worker	08/26/2018
Moluba Ebali, Geonel	International Student Ambassador	01/14/2018
Pankey, Mackenzie	Bookstore Rush Worker	01/13/2019
Patterson, Jessica	Bookstore Rush Worker	08/26/2018
Slaughter, Jane	Bookstore Rush Worker	01/14/2018
Smithenry, Stacey	Agriculture Education Intern	06/20/2018
Spain, Hannah	Agriculture Education Intern	06/20/2018
Tawil, Taha	Adj Doc College Funded Instr	05/21/2017
Vonderheide, Lexi	Bookstore Rush Worker	08/26/2018
White, Brandy	Adj Doc College Funded Instr	03/10/2019
Woodruff, Megan	Bookstore Rush Worker	08/26/2018

College Work Study's

Elder, Mykaela	CWS Counseling	03/14/2019
Ohm, Kyla	CWS College Advancement	08/13/2018

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Deters, Reynolds, and Storm. No: None. Abstained: Trustee Sullivan. Absent: Trustee Walk. Student Advisory Vote: Kile voted yes.

Motion carried.

Other Business. (Non-action)

Chair Reynolds announced that she has received a letter of resignation from Trustee Deters effective May 14, 2019. She said the Board will now follow Board Policy 02.97, *Filling of Vacancies*, to select a new member to serve until the next election in April of 2021, and that those interested in serving on the Board should submit written materials to Ms. Jean Anne Grunloh, Senior Executive to the President, by May 28, 2019, including: reason for seeking the appointment, qualifications, and experience in other areas which may enhance public policy or decision-making. Chair Reynolds asked Trustees if there were any other relevant materials the Board might request that applicants submit. There were no additional requests. Chair Reynolds said the Board will vote on the replacement at its June 10, 2019, meeting with the individual taking his or her seat on the Board at the July 15, 2019, Board meeting. She also said eligibility requirements to serve on the Board are U.S. citizenship, 18 years of age or older, a resident of Illinois for one year immediately preceding election, and a resident of Community College District No. 517 for one year immediately preceding election.

Chair Reynolds then recognized Ms. Deters for her dedicated service as trustee from April 2015 through May 2019.

Chair Reynolds announced that the standing times for the Board committee meetings will change beginning with July 2019. She said all trustees have agreed to this change. For the Thursday prior to regular Board meetings, the standing times for Board committee meetings will be as follows:

- Finance Committee – 8:00 a.m.
- Resource and Development Committee – 9:00 a.m.
- Buildings and Site Committee – 10:00 a.m.

All Trustees expressed gratitude to the numerous staff who helped execute a successful Commencement Ceremony on May 10th. Trustee Cadwell noted there were a significant number of Facebook “check-ins” during the event.

There was no additional discussion.

Adjournment.

Trustee Deters moved and Trustee Sullivan seconded to adjourn the May 13, 2019, meeting of the Lake Land College Board of Trustees at 7:19 p.m.

Motion carried with unanimous voice vote approval.

Approved by:

/s/Ms. Doris Reynolds, Board Chair

/s/Mr. Gary Cadwell, Board Secretary

*Note – See Board of Trustees web page for any referenced attachments to these minutes.

https://www.lakelandcollege.edu/col/board_minutes/